



**KERBEY LANE CAFE, INC.
APPLICATION FOR EMPLOYMENT**

**AN EQUAL
OPPORTUNITY EMPLOYER**

PERSONAL/GENERAL INFORMATION

Date _____

Full Name: _____

Address: _____ City _____ Zip _____

SS#: _____ Phone #: (____) _____

Are you age 16 or older? Yes No (If No, hiring is subject to verification that you are of legal minimum age to work.)

Are you authorized to work in the United States? Yes No (Proof of your legal right to work in the United States will be required after being hired. We also verify social security information of all employees upon hire.)

Driver's License # _____ State _____ Exp. Date _____

Have you been convicted of a felony within the past ten years? Yes No

If yes, please explain: _____

(A conviction will not automatically bar you from employment.)

Names of friends or relatives employed by Kerbey Lane Cafe, Inc.: _____

Have you ever worked for Kerbey Lane Cafe, Inc.? Yes No

If yes, give dates: _____

Have you ever been fired? Yes No

If yes, please explain: _____

The position you are applying for requires continuous walking, standing, lifting, bending and other movement as well as verbal communication with co-workers and customers. In that regard, do you have the physical and/or mental capabilities to perform, with or without reasonable accommodations, the following essential functions of the job?

- Stand and/or walk for up to 6-8 hours Yes No
- Work around temperatures of 100+ degrees Yes No
- Lift 40 pounds Yes No
- Read and write English Yes No
- Communicate effectively orally Yes No
- Mentally alert and capable of remembering names, details and oral instructions Yes No
- Listen to the needs and advice of co-workers and customers and be aware of surroundings Yes No

Do you have current TABC certification to serve alcohol beverages? Yes No

If yes, provide certification number and expiration date. _____

Are you currently registered with the City of Austin as a Certified Food Handler? Yes No

If yes, provide registration number and expiration date. _____

EDUCATION

Name of most recent school attended: _____ Location _____

Course of study _____ Enrolled? Yes No

Highest education completed: High School Some College College Degree

EMPLOYMENT DESIRED

Position(s) applying for: _____ Wage/Salary Desired: _____

Days available to work: S M T W T F S Full-time Part-time

Location Preferred (may choose more than one) Kerbey Lamar Anderson Mill Guadalupe Wm Cannon

Shift preference: Breakfast Dinner Late Night Date available to report to work: _____

EMPLOYMENT RECORD

List all jobs and activities, which indicate your qualifications including military service, schools, and part time employment while in school, self-employment and periods of unemployment for the past 5 years. Please also list significant experience more than 5 years ago. **Begin with most recent. Use a separate sheet of paper if you need extra space.**

MAY WE CONTACT YOUR PRESENT EMPLOYER? Yes No

Company Name _____

Telephone _____

Address _____

Employment Period

From _____ To _____

Supervisor's Name _____

Hourly Rate (BASE)

Start _____ Final _____

Job Description _____

Reason for leaving _____

Company Name _____

Telephone _____

Address _____

Employment Period

From _____ To _____

Supervisor's Name _____

Hourly Rate (BASE)

Start _____ Final _____

Job Description _____

Reason for leaving _____

Company Name _____

Telephone _____

Address _____

Employment Period

From _____ To _____

Supervisor's Name _____

Hourly Rate (BASE)

Start _____ Final _____

Job Description _____

Reason for leaving _____

*BASE PAY IS YOUR BASIC RATE OF PAY EXCLUDING OVERTIME PREMIUMS, SPECIAL BONUSES OR ALLOWANCES

I certify that all information given on this application is true, correct and complete to the best of my knowledge and that falsification or omission of information is grounds for denial of employment or immediate dismissal.

Although Kerbey Lane Cafe makes every reasonable effort to accommodate work schedules, business needs may at times make the following conditions mandatory: overtime; changes in work schedules; working on holidays or weekends; and /or a work schedule other than Monday through Friday. I understand and accept these as conditions of my employment, if hired.

Kerbey Lane Cafe, Inc. is hereby authorized to make any investigation of my employment (current employment, if indicated above that this would not pose any difficulty), educational or background history through any investigative agencies or bureaus of its choice. I release all relevant parties from all liability of any damages resulting from furnishing such information.

As a condition of and/or in conjunction with beginning employment, I will be required to complete additional forms and provide additional information to Kerbey Lane Cafe.

I understand that this is an application for employment and that no employment contract, either expressed or implied, is being offered.

If an employment relationship is established, I understand that I have the right to terminate my employment at any time and that Kerbey Lane Cafe, Inc. retains the same right.

Signed this the _____ day of _____, 20_____

Applicant Signature _____